**Compliance Declarations**

**Background**

The Government has published amendments to the building regulations, which apply to all applications for building control consent from 1 October 2023.

All of the following parties are now required to make various notifications and declarations upon commencement of work, when certain appointments are made and when the work is completed. For Stroma Building Control Limited (SBC) to process your application, **you must fill out the appropriate sections of this form.** If you do not follow these prescribed procedures, it will result in your application being rejected or reverted to local council control, which will require the same information from you.

SBC has produced guidance about the new dutyholder requirements, which can be found here: [Dutyholder Guidance Document](https://stromabc.com/media/ballqaha/dutyholder-guidance-document.pdf). If you are unsure about anything, please get in touch with your Building Inspector. Their details are on the Building Control Information Sheet (BCIS) emailed to you.

You may print this form off and return it in any format to SBC using the contact details provided on the BCIS form.

|  |  |
| --- | --- |
| Project Details |  |
| Client Name |  |
| Address |  |
| OPP Reference (if known) |  |

|  |  |
| --- | --- |
| Client Declarations: | Declaration – please insert dates and check the boxes as required |
| Date the work is complete: | Click or tap to enter a date. |
| I declare that :* the building work is complete, and,
* to the best of my knowledge, the building work complies with the Building Regulations.
 |[ ]
| Signed:  |
| Click or tap here to enter text. |
| Please insert your contact details: |
| Email Address |  | Telephone No. |  |

|  |  |
| --- | --- |
| Principal Designer/Designer Declaration: | Declaration – please insert dates and check the boxes as required |
| Please state, using the pick field or insert the date of your appointment: | Click or tap to enter a date. |
| I declare that :* I have fulfilled my duties under Part 2A of the Building Regulations 2010.
 |[ ]
| Signed:  |
| Click or tap here to enter text. |
| Please insert your contact details: |
| Email Address |  | Telephone No. |  |

|  |  |
| --- | --- |
| Principal Contractor/Contractor Declaration: | Declaration – please insert dates and check the boxes as required |
| Please state, using the pick field or insert the date of your appointment: | Click or tap to enter a date. |
| I declare that :* I have fulfilled my duties under Part 2A of the Building Regulations 2010.
 |[ ]
| Signed:  |
| Click or tap here to enter text. |
| Please insert your contact details: |
| Email Address |  | Telephone No. |  |

**Notes:**

* SBC cannot issue its final certificate until they have received these signed statements.
* You may sign these documents electronically by inserting your name in the field above or print, scan, email, and post the physically signed declarations.
* You may find all key information at the following web link: [Key Documents explaining the role of Building Control](https://stromabc.com/company/key-documents/).